



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2021/22-2026/2027 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Biotehniški center Naklo	SINAKLO01	Špela Langus, Erasmus coordinator Biotehniški center Naklo, Strahinj 99, 4202 Naklo spela.langus@bc-naklo.si +38651455946	http://www.bc-naklo.si/
VELEUČILIŠTE U RIJECI	HR RIJEKA02	Institutional coordinator: MARIJANA JAKOPIČ GANIĆ Erasmus Coordinator Tel: +385/51/321-309 Fax: +385/51/211-270 e-mail: mjakopic@veleri.hr ; mobility@veleri.hr	https://www.veleri.hr/en/what-can-i-study-polytechnic-rijeka https://www.veleri.hr/en/course-catalog

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Trainee- ships
					[total number of months of the study periods or average duration*]	
SI NAKLO01	HR RIJEKA02	081	Agriculture	short cycle	2 students x 3 months	2 students x 2 months
HR RIJEKA02	SI NAKLO01	081	Agriculture	short cycle, 1 st	2 students x 4 months	2 students x 2 months

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration *]	
SI NAKLO01	HR RIJEKA02	081	Agriculture	3 persons/ 5 days	3 persons/ 5 days
HR RIJEKA02	SI NAKLO01	081	Agriculture	3 persons/ 5 days	3 persons/ 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SI NAKLO01	HR RIJEKA02	SLOVENIAN	ENGLISH, SLOVENIAN	B1/B2	B2
HR RIJEKA02	SI NAKLO01	CROATIAN	ENGLISH, CROATIAN	B1/B2	B2

*) Only for tutoring

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

Criteria for selecting participants at UNS:

UNS will organize the distribution of information and publish an open call with a fixed deadline for application for this mobility programme. The programme is targeted for teaching staff and students in the areas of Agriculture (code 081).

Applicants are required to submit the documents in accordance with the call (all in English). Once UNS has completed the selection process, the nomination information shall be sent to the hosting HEI. The mobility coordinator in the hosting HEI will provide supporting documents for visa application, assist with the Mobility Agreement (staff) and Learning Agreement (students) etc.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI NAKLO01	30 June	31 October
HR RIJEKA02	Nominations: 01/06 Applications: 15/06	Nominations: 01/11 Applications: 15/12

- The receiving institution will send its decision within **4** weeks.
- A Transcript of Records will be issued by the receiving institution no later than **4** weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

In the event of unilateral termination of the agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

HR RIJEKA02

https://www.veleri.hr/sites/default/files/2021-12/INFORMATION%20FOR%20INCOMING%20STUDENTS-21-22_0.pdf

Acquired level of learning outcomes	The numerical system of grading	ECTS grades
90 to 100%	Excellent (5)	A
75 to 89.99%	Very good (4)	B
60 to 74.99%	Good (3)	C
50 to 59.99%	Sufficient (2)	D
0 to 49.99%	Insufficient (1)	F

The lowest passing grade is **6**, and the highest is **10**; the grading is numerical but not according to statistical distribution.

ECTS credits: 1 academic year = 60 credits ; 1 semester = 30 credits

SI NAKLO01: <http://www.bc-naklo.si/>

Local grade	Definition
10	Excellent (exceptional achievement with negligible mistakes)
9	Very Good (above-average but with some mistakes)
8	Very Good (commendable achievement)
7	Good (good knowledge yet with major mistakes)

6	Sufficient (complies with minimum criteria)
1-5	Insufficient (does not comply with minimum criteria)

ECTS credits: 1 academic year = 60 credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI NAKLO01	spela.langus@bc-naklo.si +38651455946	http://www.bc-naklo.si/
HR RIJEKA02	MARIJANA JAKOPIĆ GANIĆ Erasmus Coordinator Polytechnic of Rijeka Tel: +385/51/321-309 Fax: +385/51/211-270 e-mail: mobility@veleri.hr	https://www.veleri.hr/en/mobility

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI NAKLO01	spela.langus@bc-naklo.si +38651455946	http://www.bc-naklo.si/
HR RIJEKA02	MARIJANA JAKOPIĆ GANIĆ Erasmus Coordinator Polytechnic of Rijeka Tel: +385/51/321-309 Fax: +385/51/211-270 e-mail: mobility@veleri.hr	https://www.veleri.hr/en/mobility


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI NAKLO01	spela.lanqus@bc-naklo.si +38651455946	http://www.bc-naklo.si/
HR RIJEKA02	MARIJANA JAKOPIĆ GANIĆ Erasmus Coordinator Polytechnic of Rijeka Tel: +385/51/321-309 Fax: +385/51/211-270 e-mail: mobility@veleri.hr	https://www.veleri.hr/en/mobility

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ² and stamp
SI NAKLO01	Irena Gril Principal of Higher Vocational College	16. 5. 2022	IRENA GRIL Digitally signed by IRENA GRIL Date: 2022.05.26 08:51:21 +02'00'
HR RIJEKA02	PhD Saša Hirnig, College professor Dean at Polytechnic of Rijeka	27.5.2022	

²Scanned signatures are accepted